

7:05 pm

**Present:** Judy C., Kim H., Rita E., Don S., Daniel M., Susan W., Krista M., Nicole Y.

**Staff:** John S.

**Regrets:** Donna L., Bill D., Mo H.

### **On the Agenda**

Committees, Financial Tools, Jackalope, Canada Day, Fundraising, Parking Lot

### **Committees**

We presently have 8 committees:

Human Resources – Kim Moe, Judy

Building O&M – Bill and Don (with John)

Recreation Leisure Programming – Donna, Bill and Sophie  
Events

Ski Loppet – in place for years – Pat and Jim Healey – needs board rep.

Bike Loppet – July 15<sup>th</sup> first meeting

Constitutional Review – Judy and Kim (available on web.)

Fundraising Committee

On review, we are working with too many committees; we decided to amalgamate as follows:

- 1- Human Resources and Constitutional Review – Judy, Susan, Kim (define policies and procedures)
- 2- Bike Loppet – July 15 is the first meeting for the 0th annual – John S., Peter Heebink and Nicole Y. (172 km. Southern Lakes Loop in preparation for 1<sup>st</sup> annual next year).
- 3- Building O&M - Don and Rita
- 4- Fundraising – Krista and Bill
- 5- Recreation/Leisure Programming and Events – Daniel, Nicole and Moe
- 6- Ski Loppett – Rita and Judy to be board reps ( + large dedicated working group)

As president Judy is ex-officio on all committees

## Financial Tools

The centre has been functioning without a credit card. John has been putting through ++ purchases on his personal credit card (ie ~\$30,000 in 2006-07). Cheques require two people from the executive to sign. Discretionary funding is \$500.00

**Motion** by Don S. for MLCS to make an application for a credit card with a limit of 3K. Second Nicole.

Discussion:

- Risk to board - the manager could be run up debt and take off with card.
- keep balance @zero monthly so as not to accrue interest
- John, as an employee, is covered by our liability insurance
- Use a purchase order system instead?? no, labour and paper intensive
- apply for Canadian tire credit card? – no, look at bank first.
- RBC card – accounts are transparent and easier to transfer funds etc.
- a card will make accounting clearer, more streamlined
- Can limit amount ie. 3-5 k/mos.
- Need AGM minutes for the bank
- Judy to look into this along with John

## Motion Carried

## Internet Access

Recommendation by our bookkeepers to get the bank account paper work changed to month end. The bank will not allow this at present because we hold a 'special business account'.

John has put in recommendation to executive to allow for on line bill payment – ie. Electric for rink, phone, Internet and credit card bill plus access to account info directly and quickly

Password for access could sit with president treasurer and manager. We can change the password with new manager(s).

**Motion** by Nicole Y. to have on line access to MLCS accounts with access limited to president, manager and treasurer. **Second Kim. Carried**

## **Jackalope**

Drew requested and received August off. John will be gone for 2 weeks during August as well. Therefore we need to cover 4 days of shifts – Krista has come forward to cover these w/e shifts at the normal rate of pay. **Thanks Krista!**

The Jackalope will continue to be open Friday and Saturday with Saturday hours changing to 4-10pm.

We are now averaging \$300/night gross.

John is still working on getting the deck licensed (Daniel has suggested we build a moat complete with a drawbridge and dragon to deter illegal passing of or entering the centre with alcoholic substances).

The Jackalope now has 82 official members.

## **Greening the Parking Lot**

Susan wanting to talk about greening the parking lot. Organizing the lot, making it more attractive and welcoming and also providing a corridor between the building and the cook shack and Bob/Stink Lake access to give kids and other pedestrians a safe passageway.

The building committee had initially requested that green spaces be left in the parking lot but this was not honoured during the construction phase.

Suggestions are for the inclusion of trees, rocks, bike racks and hanging plants. Building O&M has a present budget of \$5000 and this includes ski trail maintenance and plowing.

Don S. suggested an application to YTG for changing the parking lot.

## **Canada Day**

MLCS received \$2,600 from the Federal Gov't this year \$2,600

John is seeking help for a Canada Day organization think tank - Daniel, Nicole, Moe, John, Simi, and Judy to meet Monday June 18<sup>th</sup> at 7pm

We have decided to not have a dance this year (the day was too long last year). We do have plans for a water park in the rink, parade, cake, steak BBQ and beer garden!

### **Fundraising**

Krista suggested a Marsh Lake Recipe Book; these are usually good sellers and make for an easy fundraiser.

### **Other**

Don brought up the concern about washing dishes without hot water. The hot water tank runs out. A high-speed sterilizer dishwasher is \$5K and required 220 voltage, we don't have 220 at the present site of the dishwasher.

What about a Hot water demand system, a bigger hot water tank or turning up the temperature on the tank?

New calendars are out and soon to be posted for June/July/August

Krista's additional email address is [mckinnon@atco.com](mailto:mckinnon@atco.com) (pls. keep both address')

The list continues as our fearless board moves forward step by step.

Thanks everyone!

Meeting adjourned at 8:50pm