

SOCIETIES ORDINANCE
MARSH LAKE COMMUNITY SOCIETY

CONSTITUTION

June 2001

Original Constitution adopted: 1987 as Marsh Lake Community Club
Revised: May 23, 1995
Revised: March 2001

1.0 ARTICLES

ARTICLE I: The name of the Society will be "Marsh Lake Community Society."

ARTICLE II: The operation of the society will be carried out from and including all subdivisions between the Judas Creek culvert to the Yukon River Bridge and the McClintock Valley River Road. The boundaries will correspond with the current boundaries of the Marsh Lake Local Advisory Council.

ARTICLE III: The object of the Society is to:

- i). Promote recreational and leisure activities within the area
- ii) Organise activities to promote recreational safety awareness
- iii) Promote activities that focus on a healthy and active lifestyle
- iv) Provide maintenance of existing facilities
- v) Support the development of new facilities as the need occurs

2.0 BY LAWS

SECTION A: MEMBERS

1. Anyone who resides, owns or rents property in the area outlined in Article II may become a member upon registration at the Annual General Meeting (AGM) of the following year. If registration takes place after the AGM the said registration will be only valid until the next AGM.
2. All members of the Society shall have the right to take part in all the Societies activities and to use all the facilities established by the Society for the promotion of it's purpose, subject to such regulation and the payment of such additional fees as the Directors may from time to time prescribe for specific activities.
3. Members may be required to pay a fee if said fee has been approved at the Society's AGM.
4. Membership ceases under the following conditions:
 - a) An individual shall cease to be a member of the Society by delivering a resignation in writing to a member of the Executive or by mailing it to the address of the Society;
 - b) An individual shall cease to be a member by not registering at or after the AGM
 - c) A member may be expelled by a special resolution adopted by 2/3 of the members.
 - d) The notice of special resolution shall be accompanied by a brief statement of the reason or reasons for the proposed expulsion.
 - e) The person who is the subject of the proposed expulsion shall be given the opportunity to be heard at the meeting before the expulsion resolution is put to a vote.
5. If a dispute cannot be resolved by the Club, it will be settled by the Arbitration Act of the Yukon.
6. Members shall not receive any remuneration for volunteer services

SECTION B: MEETINGS

1. The Annual General Meeting will be in May. The election of new officers may be held at the Annual General Meeting or any other time as directed by the President.
2. The fiscal year shall run from April 1 to March 31st.
3. Other General Meetings over and above the Annual General Meeting will be held during the Fiscal year as directed by the President. Special meeting may be held during the fiscal year as directed by the President or in his/her absence the Vice President.
4. Notice of all Society meetings will be posted a minimum of 10 days in advance of the said meeting
5. A quorum at any AGM, Special meeting or regular meeting shall be 10% of the eligible voting membership plus a minimum of 50% of the Society's directors.
 - a) If a quorum cannot be reached at an annual or special meeting of the Society, notice shall be once again given and the Society shall set a new meeting date within 30 days of the date of the first scheduled meeting.
 - b) At the rescheduled meeting, the business of the Society can be carried out without a quorum present.

SECTION C: VOTING

1. Each member is entitled to one vote on any motion or resolution at a General, Special, or Annual meeting. There will be no proxy voting.
2. The President (in his/her absence the Vice President) shall cast the deciding vote in the event of a tie.

SECTION D: APPOINTMENT OF DIRECTORS AND OFFICERS

1. The election of 10 Directors from registered members shall take place at the Annual General Meeting of each succeeding year, and from their own number shall elect a President, Vice President, Secretary and a Treasurer and such other officers as necessary.
2. The Board of Directors will include a representative from each ward of the Marsh Lake Local Area Advisory Council (LAC). The representative must reside, own or rent in the ward she/he is representing. In the event a ward is not represented following the election at the AGM, that seat will remain open until the next meeting. If at that time no representative come forward the seat will be filled by a member at large.

SECTION E: DUTIES OF OFFICERS AND DIRECTORS

1. The President shall:
 - a) have the power to appoint a chair-person to head committees.
 - b) preside at all Society and Director Meetings
 - c) be responsible for conducting the affairs of the Society in accordance with the objects set out in the application for incorporation and in accordance with these by-laws.
 - d) the President prior to appointment may agree to act as standing Director at the end of his/her term
 - e) perform other duties as may be required.
2. The Vice President shall:
 - a) perform the duties of the President the absence of the President or at the request of the President
 - b) perform other duties as may be required
3. The Secretary shall:
 - a) attend all Society and Directors meetings and record all votes and minutes of all proceedings. Such votes and minutes to be retained in the Society records.
 - b) maintain a register of all Society members
 - c) attend to Society correspondence and reports, and maintain the Society records
 - d) books and records shall be kept by the Secretary and the Treasurer of the Society who shall, upon request by any member of the Society, name a time and place for their inspection within ten (10) days after the receipt of the request.
 - e) perform other duties as may be required.
4. The Treasurer shall:
 - a) act as custodian of the Society funds
 - b) keep full and accurate account of receipts and disbursements in books belonging to the Society
 - c) direct the deposit of Society funds to credit of the Society in a bank account maintained in the name of the Society
 - d) disburse the funds of the Society as approved by the Directors
 - e) render at all meetings of the Society, or whenever required, an account of all financial transactions of the Society and of the financial position of the Society.
 - f) shall create a proposed budget for the upcoming year to be approved by members, at a Special Budget Meeting Changes of over \$1000 to this budget require membership approval.
 - g) perform other duties as may be required.

SECTION F: SEAL

1. This Society will operate with no seal

SECTION G: BORROWING POWER

1. The bank account of the Society will require signatures of two (2) of the following four Officers or Directors: The President, Treasurer and two (2) designated Directors.
2. The Society shall have borrowing power.

SECTION H: FINANCIAL STATEMENTS

1. Pursuant to the Societies Act, the members may waive the appointment of an auditor for one fiscal year, being the fiscal year ending *March 31*.